

Energizer



**Safety, Health, and
Environmental Site
Orientation Program**

Garrettsville, OH





HISTORY

- **Over 100 years of expertise in the Battery and Flashlight Industry**
- **Brand Names “Energizer” and “Eveready” have worldwide recognition for quality and dependability**
- **Marketed and sold in more than 160 countries**
- **Energizer subsidiaries operate 21 manufacturing and packaging facilities in more than 14 countries on four continents**



HISTORY

- Recognized as being very proactive in Safety, Health & Environmental issues
- History of exceeding or “going above & beyond” standard industry expectations
- History of treating people with respect & valuing input from colleagues



Energizer's Safety Culture

- Energizer's Responsibility
 - Safety training and enforcement have become an increasingly important part of everyone's job. Energizer agrees to provide you with a work environment that is safe and mindful of your health and well being.
- **YOU ARE RESPONSIBLE FOR YOUR OWN SAFETY** and you must understand your role in actively maintaining a safe workplace.
- In each facility we have dedicated management that works toward continuous improvement of the safety and health program. They are supported by all hourly colleagues and a dedicated general safety committee. This group of individuals is also supported by a corporate safety, health, and environmental programs.

“People are our most important asset, their safety and health our greatest responsibility.”



“The Basics”

○ **Facility Rules of Conduct**

- Smoking- is not permitted in our facility except in designated outdoor areas.
- Horseplay & any type of Harassment is prohibited.
- Eating & drinking permitted in cafeteria only. Drinks may be brought out on the floor in approved closed containers.
- Safety Always. We expect you to perform your job in the safest way possible, and contact your supervisor if you have any issues or concerns.

○ **Plant Security Practices**

- Your badge must be worn at all times while on the premises.

○ **Enforcement of Policies**

- All matters are taken seriously and violation to our policies will result in disciplinary action, up to and including termination of temporary employment.

○ **Leasee Waiver Agreement**

- Must sign a copy before starting to work!



Emergency Procedures

- Emergency Exits
 - LED lighted signs
- Plant Emergency Alarms
 - Will sound when a fire is spotted. (squawking bird like) Goal is to be out of the plant in less than 3 minutes!
 - Tornado is not an alarm, and is a voice acted system that will direct you to the nearest tornado shelter.
- How to initiate an alarm.
 - Red Pull boxes throughout the facility
- Meeting Points – Front Parking
- Medical Attention– Dispensary locations:
 - First Aid – Kits and supplies available for minor injuries (Always contact your supervisor)



Emergency Procedures cont.

- Evacuation lighting
 - Emergency lighting is identified throughout our facilities.
- Signage on the exit path
 - Always follow the proper primary or secondary exit path when an alarm sounds.
- Drills
 - We practice these 2 times a year. Goal is to be out of the building in 3 minutes or less.

● ● ● | Eyewashes

- Where are they located?
 - Throughout the facility- look for them in your respective work area.
- How do I activate them?
 - Open bottle
 - Open green caps on large units
- What are the required procedures for using them?
 - You must flush for 15 minutes if you get something in your eyes. Please contact your supervisor immediately.
- Do they need to be inspected?
 - Our eye washes are on an inspection list to ensure they are working properly.
- Eyewash Clip



MACHINE OPERATION (General)

- **Do not by-pass guards.** They are there for a reason...your safety and fellow co-workers safety!
- Pinch points are guarded.
 - Be careful- Many accidents are caused by pinch points. Warning labels are throughout the plant where pinch points exists, however, you still need to be aware and on the lookout for them.
- Do not work on moving equipment
 - This is a MAJOR safety violation. If you have any questions, please contact your supervisor. Our plant follows OSHA's Hazardous Energy Control Program (LOTO).
- Function/location of "E-Stop"
 - E-stops are bright RED buttons on machines that will stop the equipment in the event of an emergency. Please take note of where your e-stops are once out on the floor.
 - If (after using "stop" button) opening the guard does not stop machine, do not operate & contact supervisor



●

Tools & Equipment must be in good condition and meet all safety requirements

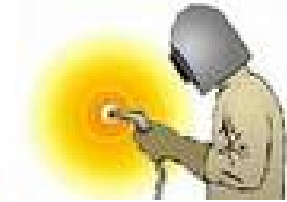


Tools that are equipped with lasers must NOT have a rating higher than Class I or Class II. This includes, but is not limited to pointers and leveling devices.

PPE

Personal Protective Equipment
must be in good condition
and meet all safety
requirements

PPE includes all types of equipment
used to increase individual safety
while performing potentially
hazardous task.





Environmental 101

- The easiest way to harm the environment is to improperly use and/or improperly DISPOSE of chemicals.
- YOU MUST KNOW the proper procedures for disposing of waste chemicals and **waste items contaminated with chemicals BEFORE DISPOSING OF THEM.**
- Do not dispose of any chemical or material in the sink.
- Chemical containers are not ordinary trash---get instructions for disposal from your supervisor.
 - Aerosol cans go in a special barrel
 - Oily/Greasy rags go in rag collection bins
- Report any spill of a chemical material to the supervisor. Do not clean up.



Ergonomics

- It can simply be defined as the study of work or the science of fitting jobs to people.
- Basically, ergonomics means improving the fit between your body and the activity you are performing.
- In the workplace and at home, **risk factors** include:
 - awkward postures
 - overhead work
 - twisting and carrying loads
 - poor shoulder and wrist position
 - life factors such as age, weight, etc.



DO'S & DON'TS

- Do not enter a confined space.
- Do not operate any equipment until you have been trained.
- Do not ascend any ladders by machines or in production area. Leasee are not to perform work outside their job trained standard work unless directed and trained for such tasks.
- Smoking is not permitted in the facility.
- Concealed Weapons are prohibited on our property and in the plant.



Summary

- **YOU** are responsible for your own safety
- You are expected to follow all rules
- Any unsafe condition or act must be reported to your supervisor
- If you believe you have not been adequately trained or feel unsafe performing a job, contact your supervisor
- ***Welcome to Garretttsville worksite!***

